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# CONDITIONS OF CONTRACT

## RESORTS OF ONTARIO TRADE SHOW

**Date:** Monday April 1, 2019

**Location:** Casino Rama Hotel, Rama

**Room:** Silvernightingale Room ABC

<b>Exhibitor Move-In:</b>	<b>10 am – 12:15 pm</b>	<b>Silvernightingale ABC Room</b>
<b>Luncheon</b>	<b>12:30 – 1:15 pm</b>	<b>Anishnaabe B Room</b>
<b>Highlighting New Product</b>	<b>1:15 - 2 pm</b>	<b>Anishnaabe A &amp; B Room</b>
<b>Trade Show Hours:</b>	<b>2 – 5:30 pm</b>	<b>Silvernightingale ABC Room</b>
<b>Exhibitor Tear-Down:</b>	<b>5:30 – 6:30 pm</b>	

Yes, I have read and agree to abide by all of the Resorts of Ontario 2019 Trade Show rules and regulations including Conditions of Contract in this document (1-20)	<input type="checkbox"/>
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- *Required Order Forms for power; phone line; electrical; Food & Alcohol Samples will be sent in your Exhibitor’s Kit.*

SIGNATURE: \_\_\_\_\_

TITLE: \_\_\_\_\_

All future mailings & confirmation will be sent to the name & address listed on the Exhibitor Booth Space Application Form /Invoice. If you wish the mailings sent to a different person, please list their contact information here:

Company: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address (if different): \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

1. **Resorts of Ontario (ROO)** agrees to provide the Exhibitor with a standard draped booth, admission for up to **Three (3)** Company Representatives per 8’ x 10’/10’ x 10’ Booth Space, **Two (2)** company representatives per Table Top.
2. **All electrical outlets and furniture within the booth shall be at the Exhibitor’s expense and payable on demand.** All operating electrical equipment used in the exhibit must conform to the rules and regulations of Ontario Hydro.
3. Space contracted by the Exhibitor may not be sublet without the prior written permission of Resorts of Ontario.
4. The Exhibitor agrees to abide by all regulations and rules adopted by ROO in the best interest of the show, and agrees that ROO shall have the final decision in adopting any rule or regulation deemed necessary prior to, during and after the show. Failure to comply will result in immediate expulsion from the show, or draping of the exhibit, with no refund of booth fees or liability for costs or damages incurred.
5. Payment in full for booth fees **must** accompany the application form. Applications will be processed based on receipt at the Resorts of Ontario office. ROO Managing Director will determine final allocations of exhibit space.
6. **CANCELLATION POLICY:**  
Cancellations are subject to a \$75.00 administration charge, per booth / table top space if cancelled after March 12, 2019. **No cancellations or refunds after March 12<sup>th</sup>, 2019.**

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7. The exhibitor agrees to have their exhibit completely set up by 12:15 p.m. on April 1, 2019. **No exhibits shall be set up after that time.**
8. The Exhibitor agrees that no display may be dismantled or goods removed during the entire run of the Show, but must remain intact until the Show has closed, namely 5:30 p.m. on April 1, 2019. The Exhibitor also agrees to remove his exhibit, equipment and appurtenances from the Show building **by the final move-out time limit of 6:30 p.m. on April 1, 2019.**
9. Exhibitor agrees to confine their presentation within the contracted space only, with **no obstruction of the aisles**, and **within the maximum height restrictions** set by the Show rules and regulations (see item 20 below) and to maintain a staff in the booth space during show hours.
10. All Exhibitors are completely responsible for the shipment, unloading, set-up, teardown, loading and return shipment of their goods and exhibit material. This responsibility includes security and safe handling. ROO, assumes no responsibility for loss or damage to goods before, during the period of the Show, nor after its closing. **Motorized Equipment is Restricted.** Companies with heavy equipment must make arrangements with ROO three weeks prior to show day. **No labour is provided. Casino Rama Hotel Loading Dock** (See Map) is located on the South side of the Hotel. More details will be included in the Exhibitor Kit.
11. Exhibitor will be liable for and will indemnify and hold harmless ROO from any loss or damages whatsoever suffered by ROO as a result of any loss or damages whatsoever occurring to or suffered by any person or company, including, without limiting the generality of the foregoing, Exhibitor, other Exhibitors, ROO, the owner of the building and their respective agents, servants and employees and members of the public attending the Show, either on the said space or elsewhere if said loss or damages arose from or were in any way connected with Exhibitor's occupancy of said space.
12. ROO reserves the right to alter or change the space assigned to the Exhibitor and/or the floor plan.
13. ROO reserves the right at any time to alter or remove any exhibits or any part thereof, including printed materials, product, signs, lights or sound, and to expel exhibitors or their personnel, if, in ROO opinion, their conduct or presentation is objectionable to other show participants.
14. The Exhibitor is responsible for the placement and cost of insurance related to his participation in the show.
15. The Exhibitor agrees to observe all agreements between ROO and official contractors serving companies and the building in which the Show will take place and according to the labour laws of the jurisdiction in which the building is located.
16. The Exhibitor covenants that it shall make no unusual demands for heat, power, light or other utilities or services or for maintenance services as established by ROO general criteria. An Exhibitor shall pay on demand all reasonable charges for any such utilities or services.
17. All decorations must be flame-proof and pass inspection by all designated authorities, and electric and gas equipment used or exhibited must conform to the requirements of all electrical, gas and fire regulatory authorities, or any other Federal, Provincial or Municipal authority, board or commission having due jurisdiction in the location of the Show covered by this Agreement.
18. **HEIGHT RESTRICTIONS:**

If your booth violates the following restrictions, **you must inform us at the time of booking**, so we may assign a spot that will not disturb your neighbours. Maximum height of 8 feet at rear. Side walls exceeding 3 feet high are only permitted for the first 4 feet from the **back** of the booth. Side walls for the remaining four feet, up to the aisle, must not exceed 3 feet high. A roof or archway over your booth is not permitted at the aisle. This is only permitted in the first 4 feet from the back of the booth.